

Tyngsborough Sewer Commission
Meeting Minutes
February 14, 2013 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Gerry Foley (GF), Fred Perrault (FP)
Also attending: Allen Curseaden, Superintendent

Call to Order

The meeting was called to order by Jeff Hannaford at 6:05 PM.

Item 1) Citizens' Time

None

Item 2) Administrator's Report (copy of report attached)

1. Budget Balances per Balance Sheet: reviewed
2. W&C agreement. *Motion by GF to approve the contract with Woodard and Curran for Phase I West preliminary engineering, subject to favorable comments from the Interim Town Accountant, Second: FP. The motion carried 3-0-0.*

Item 3) Superintendent's Report (Copied from attached report)

1. Performed inspections at the pump stations as required. Generators are tested every Wednesday along with control panel inspections
2. Prepare for snow storm, tested all generators and set up emergency equipment for response if needed
3. Plowing operations snow clearing at all stations after storm
4. Alarm call at Flints 7:30 pm on 2-3-13 unknown reason for loss of controls, VFD's had shut down on overload. The station went to high wet well level due to the fact of Bridge Meadow discharging. I placed the contactors in override and reset the VFD's.
5. Charter School contacted me about there expansion they will be adding another 200 students and would like to know if there is any additional cost. Caryn is putting together an estimate.
6. Copy's of two contracts have been given to the Office for advertisement 1, Cleaning wet wells and emergency response for pump truck. 2, Manhole cover repair reset and repave. These Bid package have been provided in the past.

Item 4) Correspondence

None

Item 5) Complaints

None

Item 6) New Business

None

Item 7) Old Business

JH gave the Commissioners a summary of the status of the Lowell IMA.

Item 8) Adjournment

Motion to adjourn at 6:20 pm was made by GF. Second: FP. The motion carried 3-0-0.